

Janma-Mrityu Tathya Portal for Citizen

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Landing Page

Step 1: Citizen will open the Janma-Mrityu Tathya Portal from www.wbhealth.gov.in website. User will be redirected to the login page of Janma-Mrityu Tathya Portal.





Regulatory Framework



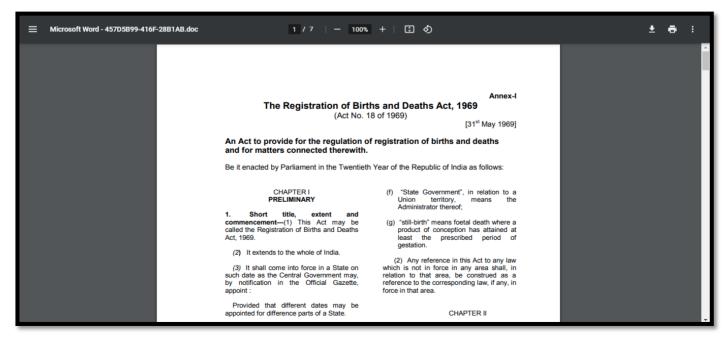
Step 2.: Citizen can click on Regulatory Framework which open the submenu with the following "The Registration Of Births & Deaths Act, 1969", "West Bengal Registration Of Births & Deaths - State Rule 2000" and "West Bengal State Rule Amendment – 2006".



Step 2.1.1: Citizen will click on the "The Registration of Births & Deaths Act, 1969" from "Regulatory Framework" main menu

		Department of Health & Family Welfare GOVERNMENT OF WEST BENGAL	Change Language English V Regulatory Framework & Content V Citizen Services V Important Links V
reportview	•		The Registration Of Births & Deaths Act, 1989 West Bengal Registration Of Births & Deaths – State Rule 2000.
	P	~~~	West Bengal State Rule Amendment - 2006

Step 2.1.2: Citizen will be redirected to the next page where "The Registration of Births & Deaths Act, 1969" information will open.

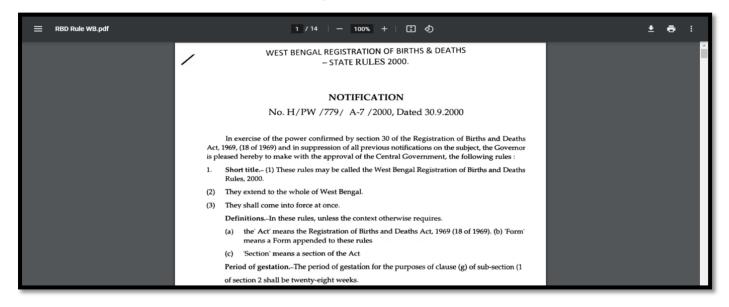


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Step 2.2.1: Citizen will click on the "West Bengal Registration of Births & Deaths - State Rule 2000" from "Regulatory Framework" main menu.

			Department of Health & Family Welfare	Change Language English 🗸
			Oppartment of Health & Family Welfare GOVERNMENT OF WEST BENGAL	Regulatory Framework 💊 Content 🗸 Citizen Services 🗸 Important Links 🗸
	NY W G X Y SO NY			The Registration Of Births & Deaths Act, 1969
	reportview			West Bengal Registration Of Births & Deaths - State Rule 2000.
		Ð		West Bengal State Rule Amendment - 2006
-7-				

Step 2.2.2: Citizen will be redirected to the next page where "West Bengal Registration of Births & Deaths - State Rule 2000" information will open.



Step 2.3.1: Citizen will click on the "West Bengal State Rule Amendment – 2006" from "Regulatory Framework" main menu.

			Department of Health & Family Welfare	Change Language English 🗸
			Department of Health & Family Welfare GOVERNMENT OF WEST BENGAL	Regulatory Framework 💊 Content 🗸 Citizen Services 🗸 Important Links 🗸
- 0	이에는 영거는 또 많은 영가 것이지			The Registration Of Births & Deaths Act, 1969
	reportview			West Bengal Registration Of Births & Deaths - State Rule 2000.
		Ð		West Bengal State Rule Amendment – 2006
in an	A COLOR	75		

Step 2.3.2: Citizen will be redirected to the next page where "West Bengal State Rule Amendment – 2006" information will open.

RBD Rule WB.pdf	1 /	×6 — 100% + E ♦		÷	•	:
	To issue compuls	 AMENDMENT - ory Medical Certification of Cause or 	f Death.			Î
	Registered No. WB/SC-247	No. WB/DTF	P/Pt.I/CPS/2006/6076			
		The ware and ata Gazette Extraordinary ablished by Authority				
	CHAITRA 13] N	IONDAY, APRIL 3, 2006	SAKA 1928			
	PART I- Orders and Notifications by the G	overnor of West Bengal, the High Court, Gov	ernment Treasury etc.			

		•	
Rank	over 3 🛆 Sales Person	E)	
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	83%		
	9%		
	91%	138%	
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- APAN	22%	108%	
	85% 99% 36%		
	<u> </u>	202%	124
	63%	110%	Stan .

Content

10

Step 2.2.1: Citizen will click on the "Janma-Mrityu Tathya Portal – An User manual" from "Content" main menu for the instruction manuals for this portal.



Step 2.2.2: Citizen will be redirected to the next page where " Janma-Mrityu Tathya Portal – An User manual " information will open. User can download or view all the necessary instruction of the portal





Citizen Services: Birth

Step 3.0: User can click on Citizen Services which open the submenu with the following "Birth" and "Death". They can apply for birth or death certificate.

	Department of Health & Family Welfare	Regulatory Framework 🗸 Content 🗸	Change Language English V Citizen Services A Important Links A
reportview		-	Birth > Death >

Step 3.1: User will next select Birth submenu from "Citizen Services" which will open another dropdown with the following "How To Apply (User Guide)", "Apply For New Registration", "Track Application", "Download Certificate", "Child Name Registration", "Delayed Birth Registration" and "Birth Certificate Correction".





How To Apply (User Guide)

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Step 3.1.1.1: User will click on "How To Apply (User Guide)" from Birth sub menu of Citizen Services main menu

		Department of Health & Family Welfare BOVERNMENT OF WEST BENGAL	Change Language English
1	에게 많은 건가 늦었는 행가가 데 많은 것		How To Apply (User Guide) Birth <
à	reportview		Apply For New Registration Death >
0 1 1	······		Track Application

Step 3.1.1.2: User will be redirected to the User manual of citizen. User can download or view the application procedure for their better understanding about the application.





Apply for New Registration

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Step 3.1.2.1: User will click on "Apply for New Registration" from Birth sub menu of Citizen Services main menu. Citizen will apply here if they did not receive any birth certificate.

			Department of Health & Family Welfare	Regulatory Fra	mework 🗸 Content 🗸	Change Lan Citizen Services ^	iguage English 🗸
	[2] 것은 1997년 가장 가장 2012 - 1997년 	11007			How To Apply (User Guide)	Birth <	
à	reportview				Apply For New Registration	Death >	
		P			Track Application		Chi
		-		ALC: N	Download Certificate		

Step 3.1.2.2: A popup will open where citizen must register themselves with mobile number.

Department of Health & Family Welfare Generated Vikiz Begil	X	Citizen Services 🗸 Importo	int Links 🗸
BIRTH & DEATH	Enter Mobile No		10°0 8 10°0 8

Step 3.1.2.3: Citizen will enter their mobile number for required birth registration.

Department of Health & Family Welfare	X	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Mobile No 8697615111 Get OTP		5 9 6 6 6 2 9 9 9 6 6

Step 3.1.2.4: After verifying the mobile number an OTP will be send to the same mobile number.

Department of Health & Family Welfare Generated of Wei Bega	X	Citzen Done. V Incortant Links V OTP sent to your mobile number
BIRTH & DEATH Registration Portal	Enter Mobile No 8697615111 Resend OTP Enter OTP Submit OTP	

Step 3.1.2.5: Citizen will enter the received OTP and press submit button. If the OTP is not received by citizen, they can send again by clicking resend OTP.

Bepartment of Health & Family Welfare Comment of West Regit		X	Citizen Services 👻 Important Links 🗸
BIRTH & DEATH Registration Portal	Enter Mobile No 8697615111 Resend OTP Enter OTP 1254 Submit OTP		5 5 7 9 9 0 9 10 9 10 5 7 7 9 9 0 9 10 9 10 8 7 7 9 9 9 10 9 10 9 10

Step 3.1.2.6: After successful OTP submission birth Registration form will be appeared.

Construct of Health & Family Wolfare Connect of Walfard Birth Registration			
Reporting Date / প্রতিবেশনের তারিখ* 26/08/2021	Mobile # for future Communication /মোথাইল নম্বয় # ভবিষ্যতের যে 8697615111	গাযোগের জন্য *	
	LEGAL INFORMATI	ON / আইনগত তথ্য	
Information of the Child / শিশুর তথ্য			
Date Of Birth / জন্মের তারিখ*	Gender / নিস Select	First Name / প্রথম নাম *	Middle Name / বামের মধ্যাংশ
Last Name / নামের শেষাংশ			
Place of Birth / জন্মের স্থান *			
Place Of Birth / জন্মের হান * Select	State / बाखर * District / एकसा* SelectSelect	Urban/Rural * Select	Block/Municipality *

Step 3.1.2.7: Citizen will first enter information of child which includes baby's date of birth, gender and name. After that they will enter place of birth (Hospital, home or other than hospital or home).

Birth Registration						
Reporting Date / প্রতিবেদদেশ তেরিখ* 26/08/2021	Mobile # for future Communication /C 8697615111	মাবাইল নম্বর # ভবিষ্যতের যোগ	াযোগের জন্য *			
		LEGAL INFORMATIC)N / আইনগত তং	ប		
Information of the Child / শিশুর তথ্য						
Date Of Birth / জন্মেৰ তাৰিখ* 25/06/2021	Gender / লিস* Male	 ✓ 	First Name / প্রথম BabyofRuma	শাম *	~	Middle Name / নামের মধ্যাংশ
Last Name / নামের শেষাংশ						
Place of Birth / ডাগ্নোর স্থান *						
Place Of Birth / জন্মেৰ স্থান * Select	State / যাজ্য * Select	District / एकला* Select	~	Urban/Rural * Select	~	Block/Municipality *
Select Hospital Home	Village/Town গ্রাম / শহর* Select	*	Pin /পিন নং*			
Others			·			

Step 3.1.2.8: After selecting appropriate place of birth, Citizen will select State, District and Urban or Rural.

	LEGAL INFORMATION / আইনগতে তথ্য									
Information of the Child / শিশুর ভথ্য										
Date Of Birth / জন্মের তারিখ* 25/08/2021		Gender / লিঙ্গ* Male		 ✓ 	First Name / প্রথম না BabyofRuma	ম*	~	Middle Name / মামের মধ্যাংশ		
Last Name / নামের শেষাংশ										
Place of Birth / জন্মের স্থান *										
Place Of Birth / জন্মের স্থান * Hospital	~ ~	State / বাজ্য * West Bengal	~ ~	District / ডেলা* Birbhum	 ✓ 	Urban/Rural * Select	~	Block/Municipality*		
Panchayat * Select	~	Hospital Type * Select	~	Hospital Name / ব্য Select	গপাতাল / প্রতিষ্ঠানের নাম '	Block Municipality				
						Borough	_			

Step 3.1.2.9: After selecting Urban or Rural they will select Block or Municipality, Panchayat and hospital type (Government or Private) where the baby birth occurred.

Place of Birth / জ্যন্মের স্থান *									
Place Of Birth / জন্মের স্থান * Hospital	 ✓ 	State / বাজ্য * West Bengal	 ✓ 	District / জেলা* Birbhum	✓ ∨	Urban/Rural * Block	✓ 	Block/Municipality * BOLPUR SRINIKETAN	√ ∨
Panchayat * KANKALITALA	 ✓ 	Hospital Type * Select	~	Hospital Name / য্যসপাত Select	তাল / প্রতিষ্ঠানের নাম '	*	~		
Father's Information / পিতার তথ্য		Select Government Private	_						

Step 3.1.2.10: After choosing hospital type user will enter hospital name. Next they will enter father's information such as name, email id, mobile number and select the required ID proof of father among (AAdhar, EPIC or Khadya Sathi)

Place of Birth / জন্মের স্থান *									
Place Of Birth / জন্মের স্থান * Hospital	 ✓ 	State / বাজ্য * West Bengal	 ✓ 	District / জেলা* Birbhum	 ✓ 	Urban/Rural * Block	✓ ✓	Block/Municipality * BOLPUR SRINIKETAN	~ ~
Panchayat * KANKALITALA	 ✓ 	Hospital Type * Private	 ✓ 	Hospital Name / যা Bolpur Nursing H	নগাডাল / প্ৰতিষ্ঠানের নাম ' ome	•	 ✓ 		
Father's Information / পিতার তথ্য									
First Name / প্রথম নাম Vinay	~	Middle Name / ন Kumar	ামেৰ মধ্যাংশ	~	Last Name / নামের ৫ Sarkar	শ্বাংশ		Email Id / ইয়েইল vks@test.com	~
Mobile No. / মোবাইল 9874561230	Type of ID Proof Select	~	ID Proof Number			ould not exceed 50kb) Io file chosen		·	
Mother's Information / মাত্যর তথ্য	Select Aadhaar EPIC Khadya Sathi								

Step 3.1.2.11: After selecting ID proof of baby's father, they will enter the number of the ID proof and upload the scan copy of the same. Note that scan copy size must be fewer than 50 KB. Next citizen will enter mothers' information same as fathers' information along with Matri Maa ID if available.

Father's Information / পিডার তথ্য						
First Name / প্রথম নাম Vinay	~	Middle Name / নামে Kumar	ৰ মধ্যাংশ 🗸	Last Name / মামের শেষাংশ Sarkar	Email Id / ইমেইল vks@test.com	~
Mobile No. / মোৰাইল 9874561230	Type of ID Proof Aadhaar	 	ID Proof Number 768975484521	Upload ID Proof (should not exceed 50kb) Choose File demo.pdf	~	
Mother's Information / মাডার তথ্য						
First Name / প্রথম নাম* Ruma	~	Middle Name / ম	মের মধ্যাংশ	Last Name / ন্যামের শোষাংশ Sarkar	Email Id / ইয়েইল rs@test.com	
Mobile No. / মোৰাইল* 7894561230	Type of ID Proof * Aadhaar	 	ID Proof Number * 748485454101	Upload ID Proof * (should not exceed 50kb) Choose File demoform1.pdf		~
Matri Maa ID 121212						

Step 3.1.2.12: Next, they will enter present address of mother, if the permanent address of mother is same as present address citizen will click on the check box

e child's birth / শিশুর	া জন্মের সময় মাভার	ঠিকানা						
~	House No. / গৃহ নগ 15	Ę	Street/Lane / বা 12, Test Road	ঙা/লেন নাম		Locality/Post Office PO	/ অঞ্চল / পোস্ট অফিস	
State / বাজ্যে * West Bengal		District / एम्रला * Birbhum		 ✓ 	Urban/Rural * Block	✓ 	Block/Municipality * BOLPUR SRINIKETAN	 ✓
 ✓ ~ 	Village/Town /রাম BENGUTIA	/ শহর *	~					
া ঠিকান্য is same as above ad	ldress. / স্থায়ী ঠিকানা	উপরের ঠিকানার সাথে	একই কিনা অনুগ্রহ	করে মিলিয়ে নিন এবং	চেক বস্কে ক্লিক করুন			
st Bengal য	House No. / গৃহ	रमः	Street/Lane /	রাস্তা/লেশ নাম		Locality/Post Off	ice / অঞ্চল / পোস্ট অফিস	
State / বাজ্য * Select	~	District / জেলা * Select		~	Urban/Rural * Select	~	Block/Municipality * Select	~
					·			
i s	र State / साहा * West Bengal र 1 ठिकामा is same as above ad it Bengal र State / साहा *	House No. / शृष्ट मा 15 State / याखर * West Bengal Village/Town / आम BENGUTIA is same as above address. / ऋाष्ठी ठिकाना it Bengal द House No. / शृष्ट State / याखर *	15 State / याक्षर * District / যেজন * West Bengal Village/Town / প্রায / শহর * BENGUTIA is same as above address. / ছায়ী ঠিকান্যা উপরের ঠিকান্যার সাথে it Bengal ব House No. / গৃহ নং State / याक्षर * District / যেজন *	House No. / গৃহ মং 15 State / যান্তা: Messe No. / গৃহ মং State / যান্তা: District / যোলা:	House No. / গৃহ নং 15 Street/Lane / ব্যন্তা/লেন নাম 15 State / যান্তা: House No. / গৃহ নং Street/Lane / ব্যন্তা/লেন নাম State / যান্তা: House No. / গৃহ নং State / যান্তা: District / জেলা:	House No. / গৃহ নং 15 Street/Lane / বান্তা/লেম ন্যাম 12, Test Road Utban/Rural* Birbhum Utban/Rural* Biock Utban/Rural* Biock Ibann	House No. / গৃহ নং 15 Streev/Lane / যান্ত/লেন ন্যম 15 Locality/Post Office PO State / যান্ত্য * House No. / গৃহ নং Streev/Lane / যান্ত্য/লেন ন্যম Locality/Post Office PO Urban/Rural * Biock Urban/Rural * Idaani House No. / গৃহ নং Streev/Lane / যান্ত্য/লেন ন্যম Locality/Post Office PO Idaani House No. / গৃহ নং Streev/Lane / যান্ত্য/লেন ন্যম Locality/Post Office PO Idaani State / যান্ত্য * District / বেজ্লা * Urban/Rural * Locality/Post Office PO Idaani	House No. / গৃহ মং 15 Street/Lane / যান্তা/সেম মাম 12, Test Road District / যোগা District / যোগা

Step 3.1.2.13: Clicking on checkbox present address details are auto populated in permanent address details. But if the address is not same, they must enter permanent address separately

Present Address of mother at the time of the	he child's birth / শিশুর	জন্মের সময় মাতার নি	ঠকানা						
 In West Bengal 									
Bidg.No & Name / যাড়ীর নাম্বার ও নাম 34 Tara Bhaban	~	House No. / গৃহ নং 15		Street/Lane / বাস্তা/লে 12, Test Road	ন নাম		Locality/Post Offic PO	e / অঞ্চল / পোস্ট অফিস	
Pin / শিম নং 731101	State / রাজ্য * West Bengal		District / एडला * Birbhum		✓ 	Urban/Rural * Block	✓ 	Block/Municipality * BOLPUR SRINIKETAN	~ ~
Panchayat * KANKALITALA	 ✓ 	Village/Town /প্রাম BENGUTIA	/ শহর *	 ✓ 					
Permanent Address of mother / মাতার স্থায়ী	টিকানা								
Please check if permanent address	is same as above ado	dress. / স্থায়ী ঠিকানা উ	উপরের ঠিকানার সাথে	একই কিনা অনুগ্রহ করে	ামিলিয়ে নিম এবং	চক বস্কে ক্লিক করুন			
O In West Bengal ○ Outside We	st Bengal								
Bldg.No & Name / বাড়ীর নাম্বার ও নাম		House No. / গৃহ নং		Street/Lane / বাস্তা/লে	ন নাম		Locality/Post Offic	e / অঞ্চল / পোস্ট অফিস	
34 Tara Bhaban		15		12, Test Road			PO		
Pin শিল নং 731101	State / বাজ্য * West Bengal	~	District / ড্রেলা * Birbhum		~	Urban/Rural * Block	~	Block/Municipality * BOLPUR SRINIKETAN	~
Panchayat * KANKALITALA	~	Village/Town / গ্রাম BENGUTIA	/ শহর *	~					

Step 3.1.2.14: Citizen will next enter statistical information for father and mother. They will first select religion and choose fathers education details

	Statistical Information / পরিসংখ্যানগত তথ্য	
Father's and Mother's Information / পিতা ও মাতার তথ্য		
Religion / গর্ম* Hindu 🗸 🗸 🗸	Fathers Level Of Education / পিতার শিক্ষাগত মান* Select	Fathers Occupation / শিতাৰ শেশ্য* Select
Mothers Level Of Education / মাতাৰ শিক্ষাগত মান* Select	Select Illiterate Literate without formal education	
Other Information / আন্যান্য ভথ্য	Literate with formal education Below primary Primary	
Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বি	Middle Secondary/ Matric Class -X Hr. secondary/Sr. Secondary/Pre-University/Class XII Non-technical Diploma or certificate not equivalent to degree	Type of attention at delivery / প্রসবক্ষলীন পরিচর্যা Select
Age of the mother (in completed years) at the time of this birth /প্রথম বিবায়ের	Technical Diploma or Certificate not equal to Degree Graduate /B. Tech /BBA /MBBS /Equivalent Post Graduate /M. Tech /MBA /MD /Equivalent or Higher Not Known	Delivery Method / প্রসাবেন পদ্ধতি Select

Step 3.1.2.15: After choosing fathers education details citizen will select father's occupation, mother's education details, mother's occupation, age of mother during marriage and choose type of attention at delivery

	Statistical Information / পরিসংখ্যানগত তথ্য										
Father's and Mother's Information / পিতা ও মাতার তথ্য											
Religion / গর্ম * Hindu	√ √	Fathers Level Of Education / পিতাৰ শিক্ষাগত যান* Technical Diploma or Certificate not equal to Degree	√ √	Fathers Occupation / পিতার পেশা* Plant and Machine Operator and Assemblers	√ ~						
Mothers Level Of Education / মাতার শিক্ষাগত মান° Hr. secondary/Sr. Secondary/Pre-University/Class XII	 ✓ 	Mother's Occupation / মাতার পেশাং Housewife/Househusband	 ✓ 								
Other Information / অন্যান্য তথ্য											
Age of the mother (in completed years) at The Time Of First Marriag 32	Age of the mother (in completed years) at The Time Of First Marriage / সেখম বিবাহেব সময় মাতাৰ বয়স (পূৰ্ণ বহুৰে) 32										
Age of the mother (in completed years) at the time of this	Select Institutional - Government Institutional - Private or Non-Government Non Institutional										

Step 3.1.2.16: After choosing type of attention at delivery, citizen enters age of mother during delivery and chooses delivery method (Normal, forceps / vacuum or caesarian).

Other Information / অন্যান্য ভখ্য		
Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বিবাহের সময় মান্ডার বছস (পূর্ণ বছরে) 32	Type of attention at delivery / শ্রেসবকালীন পরিচর্যা Institutional - Private or Non-Government	~
Age of the mother (in completed years) at the time of this birth /প্ৰথম বিৰাহেৰ সময় মাতাৰ বয়স (পূৰ্ণ ৰহুৰে) 36	Delivery Method / সেনেব পছতি Select	~
Number of child born alive to the mother so far including this child / এই সন্তান সহ মাতার জীবিত প্রসূত সন্তান সংখ্যা	Select Normal Caesarean Forcens/Vacuum	
	Forceps/Vacuum	

Step 3.1.2.17: After choosing delivery method (Normal, forceps / vacuum or caesarian) citizen enters total babies count of mother, weight of the baby, pregnancy duration of mother and upload discharge certificate. Next, they will press submit button.

Other Information / অন্যান্য তথ্য					
Age of the mother (in completed years) at The Time Of First Marriage / সেখম বিবাহের সময় মাতার বয়স (পুর্ণ বছরে) 32		of attention at delivery / প্রসংক্ষান্যি পরিচর্যা utional - Private or Non-Government 🗸 🗸 🗸			
Age of the mother (in completed years) at the time of this birth /প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে) 36			Delivery Method / প্রসবের শস্থাতি Caesarean 🗸 🗸		
Number of child born alive to the mother so far including this child / এই সন্তান সহ যাভাব জীবিত প্লমুত সন্তান সংখ্যা 1		Birth 3.1	Weight (In Kgs.) / জন্মের সময় শিশুর ওজন (বিঁ: জা.) *		
Duration Of Pregnancy (In weeks.) / গার্চের স্থিতিকাল (সন্থ্যযে) 37	Remarks Test				
Upload Documents				-	
Upload Discharge Certificate * (should not exceed 50kb) Choose File demo.pdf					
	Submit				

21

Step 3.1.2.18: Clicking on submit button a popup arises to confirm the submission.

	1010111 011 010 00y5		
Father's and Mother's Information / পিতা ও মাতার তথ্য	Are you sure you want to submit?		
Religion / ধর্ম * Hindu 🗸 🗸 🗸	OK	ers Occupation / শিতাৰ পেশা* t and Machine Operator and Assemblers 🗸 🗸	

Step 3.1.2.19: The baby's birth information will be submitted successfully.

Birth Registration	ent no is :)229
Your application has been submitted successfully!	
Acknowledgement no is : ACK/B/2021/000229 Go Back	

Step 3.1.2.20: An acknowledgement number generated for the same and SMS sent to registered mobile number. They will press back button.

(Birth Registration	
	Your application has been submitted successfully!	
	Acknowledgement no is : ACK/B/2021/000229	
		I

Step 3.1.2.21: Clicking on back button page will be redirected to the birth & death login page.





Track Application

Step 3.1.3.1: User will click on "Track Application" from Birth sub menu of Citizen Services main menu.

			Department of Health & Family Welfare	Change Language English Regulatory Framework Content Citizen Services Important Links	
- (112 - Son Harris 12 - March 11 			How To Apply (User Guide) Birth <	
	reportview			Apply For New Registration Death >	
		P		Track Application	ेहर
	0.000	C 5		Download Certificate	

Step 3.1.3.2: A popup will open where citizen must enter the acknowledgement number

Department of Health & Family Welfare Gerentert of Welf Regi	X	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Acknowledgement No Submit		아이 뜻만 (s) 아이 뜻만 (s)
BIRTH & BLATH			

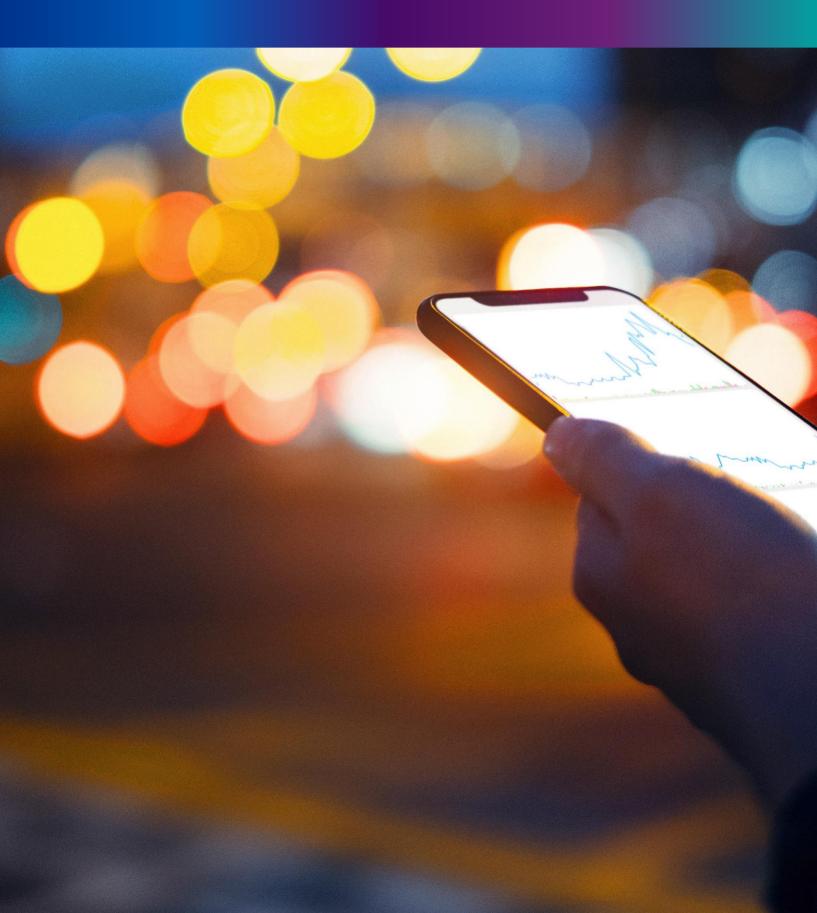
Step 3.1.3.3: Citizen will enter the acknowledgement number and press submit button

Department of Health & Family Welfare	X	Citizen Services 🗸	Important Links 🗸
IRTH & DEATH	Enter Acknowledgement No ACK/B/2021/000229 Submit		

Step 3.1.3.4: Clicking on the submit button the current status of the application will be visible for citizen

Department of Health & Family Welfare Generated West Regal	X	Citizen Services 🗸	Important Links 🗸
IRTH & DEATH	Enter Acknowledgement No ACK/B/2021/000229 Submit		

Download Certificate



Step 3.1.4.1: User will click on "Download Certificate" from Birth sub menu of Citizen Services main menu for downloading certificate.

	Department of Health & Family Welfare	Change Language English V Regulatory Framework V Content V Citizen Services A Important Links A
reportview		How To Apply (User Guide) Birth < Apply For New Registration Death >
······ 🕞		Track Application Download Certificate
() ()	জনা-মণ্টা গথা	Child Name Registration

Step 3.1.4.2: A popup will open where citizen have to enter the acknowledgement number.

Department of Health & Family Welfare Comment of West Regat	X	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Acknowledgement No Submit		5 G & G & C

Step 3.1.4.3: Citizen will enter the acknowledgement number and press submit button.

Department of Health & Family Welfare Connect of WeitBegi	X	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Acknowledgement No ACK/B/2021/000186 Submit		5 () () () () () () () () () () () () () () () () () (

Step 3.1.4.4: Download link will appear for downloading the required birth certificate.

Department of Health & Family Welfare Compared Welf Megal	X	Citizen Services 🗸 Important Links 🗸
BIRTH & DEATH Registration Portal	Enter Acknowledgement No ACK/B/2021/000186 Submit Current Status : @gaunes Download 📥	

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Step 3.1.4.5: User will click on download link and download the certificate accordingly.

		i i	
	GOVERNM	IENT OF WEST BENGAL	
		HEALTH AND FAMILY WELFARE	
	DIR	TH CERTIFICATE	
(ISSUED UNDER SECTION 12/17 OF T		A DEATHS ACT, 1944 AND RULE & 13 OF T	HE WEST MENGAL RECENTRATION OF
BIRTHS & DEATHS SULES 2000.)			
		EEN TAKEN FROM THE ORIGINAL RECOR. ITY BOLFUR SEMILETAN OF DISTRICT BR	
		and and	
NAME :	BabyoRupas	GENTER	Main
DATE OF BRTH	24/06/2021	PLACE OF BIRTH	BOLPUR SRINKETAN, Britham, KANKALITALA, BENGLITIA, West Beinget-731112
NAME OF MOTHER	Ruese Rauth	NAME OF FATHER	Tapas Rauth
MOTHER'S IDENTITY PROOF.	Andrew-478044795854	FATHERS IDENTITY PROOF.	Aadhaar-784845785447
PRESENT ADDRESS OF MOTHER AT THE TIME BRITH OF THE CHILD	7A, Kalipada Dutta Road HouseNo - 3, Smeet Lane 7A, Kalipada Dutta Read, Locality - PO BOLPUR SRINKETAN Elico Der- Birohum, West Bergal-731211		7A, Kalipada Duta Road Housekin- 2. StreetLane-7A, Kalipada Duta Road Locality-PO BOLPUR BRINKETAN Block/Det-Bethum/West BringsI-721211
REGISTRATION NO	8.01014000577	DATE OF REGISTRATION	2508/2021
SURID	52887339057543	BEMARKS (17 ARY):	
DATE OF ISSUE	2001/2021 7. OT	ISSUINC AUTHORITY	
UPDATED ON	2021-08-25 00:44 41	munt	
			SUB-REGISTRAR (BIRTH & DEATH) GRAMA PANCHAVAT KANKALITALA
	E GOVT. OF INDIA VEDE CIRCU	TER GENERATED CERTIFICATE. * LAR NO. 1/12/2014/SICRS) DATED 21-JULY ALID LEGAL DOUGMENT POR ALL OFFICI	ADDIS
ana APISO	THE CHARTER AND SALE AS A V	SALE MORE DOWNERS FOR ALL OFFICE	on rushises.

Child Name Registration



Step 3.1.5.1: Urban Local body DEO or Hospital DEO User can enter a birth registration without mentioning baby name because baby's parent cannot give baby name to them on that moment. For this scenario baby's parent can put their child's name later on from Child name registration. For that User will click on "Child Name Registration" from Birth sub menu of Citizen Services main menu.



Step 3.1.5.2: A popup will open where citizen have to enter the acknowledgement number of that registration where child name is omitted.

Department of Health & Family Welfare		X	ation Status 🗸	Citizen Services 🗸	Important Links 🛩
	Enter Acknowledgement No				

Step 3.1.5.3: Citizen will enter the acknowledgement number and press submit button.

Dopartment of Health & Family Welfare		X	ation Status 🗸	Citizen Services 🗸	Important Links 🗸
	Enter Acknowledgement No ACK/B/2021/000235 Submit				

Step 3.1.5.4: The page will be redirected to the child's name registration page where citizen has to authenticate them by their registered mobile number.

Child Nat	** Family Welfare me Registrat	ion		
Enter OTP	Resend OTP	Submit OTP		

Step 3.1.5.5: They will enter the received OTP and press submit OTP button. If the OTP is not received by citizen, they can send again by clicking resend OTP.

Enter OTP	Department of Health & Family Comment of Weitbrayd		ion		
	Enter OTP				
3228 Resend OTP Submit OTP	3228	Resend OTP	Submit OTP		

Step 3.1.5.6: If the OTP validation is successful a section will be populated where citizen has to enter the child name which was missing during their first registration.

begartment of Health & Family Welfare Connent of Health & Family Welfare hild Name Reg	istration				
Acknowledgement No	ACK/B/2021/00	0235	Date of Birth	28/08/2021	
Gender	Male		Mother Name	Tiyasha Biswas	
		Enter Child Name E	letails		
First Name *	Middle Name	Last Name *	Submit		

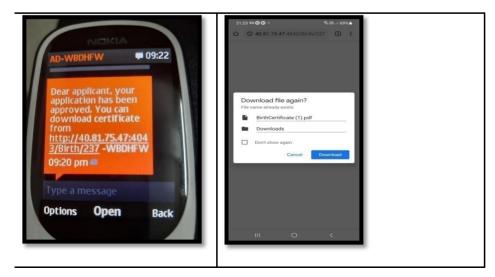
Step 3.1.5.7: Citizen enters the child's name and press submit button.

hild Name	Regist					
Acknowledgement No		ACK/B/2021/0	00235		Date of Birth	28/08/2021
Gender		Male			Mother Name	Tiyasha Biswas
			Enter Child Name	e Details		
First Name * Pritam	~	Middle Name	Last Name * Biswas	~	Submit	

Step 3.1.5.8: Child name correction will be completed successfully.



Step 3.1.5.9: Citizen will receive an SMS where they can download the updated birth certificate from the provided link.





Delayed Birth Registration **Step 3.1.6.1:** User will click on "Delayed Birth Registration" from Birth sub menu of Citizen Services main menu.



Step 3.1.6.2: A popup will open where citizen have to register themselves with mobile number for delayed birth registration.

Department of Health & Family Welfare Gerement of West Regul	X	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Mobile No Get OTP		2.00 () () 2.00 () () ()

Step 3.1.6.3: Citizen will enter their mobile number for required delayed birth registration.

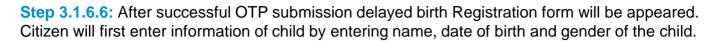
Department of Health & Family Welfare Covencet of West Regi	X	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Mobile No 8697615111 Get OTP		9.9.9.9.8 9.9.9.9.8

Step 3.1.6.4: After verifying the mobile number an OTP will be send to the registered mobile number.

Department of Health & Family Welfare Generated of West Begal	X	Citizen S: Done: OTP sent to your mobile number
BIRTH & DEATH Registration Portal	Enter Mobile No 8697615111 Resend OTP Enter OTP Submit OTP	

Step 3.1.6.5: Citizen will enter the received OTP and press submit button. If the OTP is not received by citizen, they can send again by clicking resend OTP.

Department of Health & Family Welfare Commert of Weil Regil	X	Citizen Services 👻 Important Links 🗸
BIRTH & DEATH Realistration Portal	Enter Mobile No 8697615111 Resend OTP Enter OTP 1254 Submit OTP	



Department of Health & Family Welfare Covencest of West Result				
Birth Registration				
Reporting Date / প্রতিবেদদের তারিখ* 28/08/2021	Mobile # for future Communication /মোবাইল মম্বর # ভবিষ্যতে; 8697615902	র যোগাযোগের জ্বন্য *		
	LEGAL INFORM	ATION / আইনগত তথ্য		
Information of the Child / শিশ্বের তথ্য				
Date Of Birth / জন্মের তারিখ* 28/08/2021 Last Name / নামের শেষাংশ	Gender / শিঙ্গ* 🗸 🗸 Male	First Name / প্রথম স্বাম * Tarun	~	Middle Name / নামের মধ্যাংশ
Yadav				

Step 3.1.6.7: After that they will enter baby's father and mother's basic information.

Place of Birth / জন্মের স্থান *									
Place Of Birth / জন্মের ছান * Hospital	 	State / রাজ্য * West Bengal	~ ~	District / एक्रना* Birbhum	 	Urban/Rural * Municipality	 ✓ 	Block/Municipality * MUNICIPALITY SURI	 ✓
Hospital Type * 🗸 🗸 V Private	Hospital Name / Birbhum Nursin	হাসপাডাল / প্রতিষ্ঠানের ng Home	ৰ নাম *	 					
Father's Information / পিতার তথ্য									
First Name / প্রথম নাম ram		Middle Name /	নামের মধ্যাংশ		Last Name / নামে yadav	র শেষাংশ	~	Email Id / ইমেইল	
Mobile No. / মোবাইল	Type of ID Proof EPIC	 	ID Proof Number 12345678		Upload ID Proof (Choose File	should not exceed 50 No file chosen	kb)		
Mother's Information / মাতার তথ্য									
First Name / প্রথম নাম* sabita		Middle Name /	নামের মধ্যাংশ		Last Name / নামে yadav	র শেষাংশ	~	Email Id / ইমেইল	
Mobile No. / মোবাইল*	Type of ID Proof	~ ~	ID Proof Number 12345678	*			(should not exceed 369px-Chinnasa		
Matri Maa ID								Activat	Windows

Step 3.1.6.8: Next, they will enter present and permanent address of mother. If the present and permanent address of the mother is same, then they can enter present address and click on the declaration that their present and permanent address are same which populates the entire present address details in permanent address.

Step 3.1.6.8: Next, they will enter present and permanent address of mother. If the present and permanent address of the mother is same, then they can enter present address and click on the declaration that their present and permanent address are same which populates the entire present address details in permanent address.

Present Address of mother at the ti	ime of the child's birth	। / শিশুর জন্মের য	গময় মাতার ঠিকানা					
In West Bengal								
Bldg.No & Name / বাড়ীর নাম্ব	ার ও নাম	House No. /	গৃহ নং	Street/Lane / রাস্তা/লেন নাম		Locality/Post	Office / অঞ্চল / পোস্ট অফিস	
Pin / পিন নং 123456	State / রাজ্য * West Bengal		District / জেলা * Birbhum	√ ∨	Urban/Rural * Municipality	 	Block/Municipality * MUNICIPALITY SURI	
Village/Town /গ্রাম / শহর * SURI	✓ 							
Permanent Address of mother / মা	তার স্থায়ী ঠিকানা							
Please check if permanent a	address is same as at	oove address. / ?	ছায়ী ঠিকানা উপরের বি	টকানার সাথে একই কিনা অনুগ্রহ ক	র মিলিয়ে নিন এবং (চেক বস্কে ক্লিক ক	কন	
In West Bengal Outs	side West Bengal							
Bldg.No & Name / বাড়ীর নাম্ব	ার ও নাম	House No. /	গৃহ নং	Street/Lane / রাস্তা/লেন নাম		Locality/Post	Office / অঞ্চল / পোস্ট অফিস	
Pin পিন নং 123456	State / রাজ্য * West Bengal	~	District / জেলা * Birbhum	~	Urban/Rural * Municipality	~	Block/Municipality * MUNICIPALITY SURI	~
Village/Town / গ্রাম / শহর * SURI	~							

Step 3.1.6.9: After that citizen will enter religion and choose fathers highest qualification.

Father's and Mother's Information / পিতা ও মাতার তথ্য		
Religion / दर्घ * Hindu 🗸 🗸 🗸	Fathers Level Of Education / পিতার শিক্ষাগত মান* Graduate /B, Tech / BBA / MBBS / Equivalent	Fathers Occupation / পিতার পেশা* 🗸 🗸
Mothers Level Of Education / মাত্যর শিক্ষাগত মান* Select	Select Illiterate Literate without formal education	
Other Information / অন্যান্য তথ্য	Below primary Primary	
Age of the mother (in completed years) at The Time Of First Marria	Middle Secondary/ Matric Class - X Hr. secondary/Sr. Secondary/Pre-University/Class XII Non-technical Diploma or certificate not equivalent to degree	Type of attention at delivery / প্রচাবকালীন পরিচর্যা Select
Age of the mother (in completed years) at the time of this birth /গ্ৰ	Technical Diploma or Certificate not equal to Degree Graduate /B. Tech /BBA /MBBS /Equivalent Post Graduate /M. Tech /MBA /MD /Equivalent or Higher Not Known	Delivery Method / প্রসবের পদ্ধতি Select
Number of child born alive to the mother so far including this child	/ এই সন্তান সহ মাতার জীবিত প্রসূত সন্তান সংখ্যা	Birth Weight (In Kgs.) / জন্মের সময় শিশুর ওজন (কি. গ্রা.) *
Duration Of Pregnancy (In weeks.) / গর্ভের স্থিতিকাল (সপ্তাহে)	Remarks	

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Step 3.1.6.10: After selecting fathers highest qualification citizen will choose fathers occupation. After choosing father's occupation citizen will select mother's highest qualification and her occupation.

Father's and Mother's Information / পিতা ও মাতার তথ্য					
Religion / ধর্ম* 🗸 🗸 🗸	Fathers Level Of Education / পিতার শিক্ষাগত মান* Graduate /B. Tech /BBA /MBBS /Equivalent	Fathers Occupation / পিত্যের পেশা* Technicians and Associate Professional			
Mothers Level Of Education / মাতার শিক্ষাগত মান* Graduate /B. Tech /BBA /MBBS /Equivalent	Mother's Occupation / মান্তার পেশা* Select	Select Clerk Craft and related trade workers Elementary occupation			
Other Information / অন্যান্য তথ্য		Housewife/Househusband Legislators, Senior official and Manager			
Age of the mother (in completed years) at The Time Of First Ma	rriage / প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বহুরে)	Non worker Not Known Plant and Machine Operator and Assemblers Professional			
Age of the mother (in completed years) at the time of this birth	/প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে)	Service worker and shops market sale workers Skilled agriculatural and fishery workers Technicians and Associate Professional Workers not classified elsewhere			
Number of child born alive to the mother so far including this child / এই সন্তান সহ মাতার জীবিত প্রসূত সন্তান সংখ্যা Birth Weight (In Kgs.) / জন্মের সময় শিশুর ওজন (কি. গ্লা.) *					
Duration Of Pregnancy (In weeks.) / গর্ভের স্থিতিকাল (সন্ত্রাহে) Remarks					
Upload Documents					

Step 3.1.6.11: After that citizen will select age of mother during marriage and choose type of attention at delivery.

Other Information / অন্যান্য তথ্য	
Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বিবাহের সময় মাতার বয়স (পুর্ণ বছরে) 23	Type of attention at delivery / প্রসবকালীন পরিচর্যা Institutional - Private or Non-Government
Age of the mother (in completed years) at the time of this birth /প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে) 27	Select Institutional - Government Institutional - Private or Non-Government Non Institutional
Number of child born alive to the mother so far including this child / এই সন্তান সহ মাত্যের জীবিত প্রসূত সন্তান সংখ্যা 1	Hon Hadradona Birth Weight (In Kgs.) / জন্মের সময় শিশুর ওজন (কি. গ্রা.) * 1.5
Duration Of Pregnancy (In weeks.) / গার্চ্যে স্থিতিকাল (সন্ত্রাহে) 34	
Upload Documents	

Step 3.1.6.12: After choosing type of attention at delivery, citizen enters age of mother during delivery and chooses delivery method (Normal, forceps / vacuum or caesarian).

Other Information / অন্যান্য তথ্য		
Age of the mother (in completed years) at The Time Of First Marriage / প্রথম বিবাযের সময় মাতার বয়স (পুর্ণ বছরে) 23	~	Type of attention at delivery / প্ৰসৰকালীন পরিচর্ঘ Institutional - Private or Non-Government
Age of the mother (in completed years) at the time of this birth /প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে) 27	~	Delivery Method / প্রসবের পদ্ধতি Select 🗸 🗸
Number of child born alive to the mother so far including this child / এই সন্তান সহ যাতার জীবিত প্রসুত সন্তান সংখ্যা 1	~	Select Normal Caesarean
Duration Of Pregnancy (In weeks.) / গর্ডের ছিতিকাল (সপ্তাযে) 34		Forceps/Vacuum

Step 3.1.6.13: After choosing delivery method (Normal, forceps / vacuum or caesarian) citizen enters total babies count of mother, weight of the baby, pregnancy duration of mother and upload discharge certificate & Payment of Challan. Next, they will press submit button.

Upload Document	ts	
Upload Dischar Choose File	rge Certificate [*] (should not exceed 50kb) 369px-Chinnasamy.jpg	~
	Contraction of the second seco	
Upload "Payme Choose File	ent of Challan" *(should not exceed 50kb) 369px-Chinnasamy.jpg	

Step 3.1.6.14: Clicking on submit button a popup arises to confirm the submission.

Mothers Level Of Education / মাতার শিক্ষাগত মাশ" Graduate /B. Tech /BBA /MBBS /Equivalent	40.81.75.47:4043 says Are you sure you want to submit?			
Other Information / অন্যান্য তথ্য	ок	Cance	el	
Age of the mother (in completed years) at The Time Of First Marriage	/ প্রথম বিবাহের সময় মাতার বয়স (পূর্ণ বছরে)	~	Type of attention at delivery / প্রসবকালীন পরিচর্যা Institutional - Private or Non-Government	< <
Age of the mother (in completed years) at the time of this birth /প্রথ্য 27	য বিবাহের সময় মাতার বয়স (পূর্ণ বছরে)	~	Delivery Method / প্রসবের পদ্ধন্তি Caesarean	
Number of child born alive to the mother so far including this child /	এই সন্তান সহ মাত্যয় জীৰিত প্ৰসূত সন্তান সংখ্যা	~	Birth Weight (in Kgs.) / জন্মের সময় শিশুর ওজন (ফি. গ্রা.) * 1.5	
Duration Of Pregnancy (In weeks.) / গর্ভের স্থিতিকাল (সংয়াহে) 34	Remarks			
Upload Documents				
Upload Discharge Certificate [*] (should not exceed 50kb) Choose File 369px-Chinnasamy.jpg	<u>~</u>			
Upload "Payment of Challan" *(should not exceed 50kb) Choose File 369px-Chinnasamy.jpg	~			
	Submit		Activate Win Go to PC setting	

Step 3.1.6.15: The baby's delayed birth information will be submitted successfully, and SMS sent to the registered mobile number.

Birth Registration	Successfull Acknowledgement no is ACK/B/2021/000234	5:
Your application has been submitted successfully!		
Acknowledgement no is : ACK/B/2021/000234 Go Back		

Step 3.1.6.16: An acknowledgement number generated for the same. They will press back button.

(Department of Health & Family Welfare Generated & Weit Begal Birth Registration
	Your application has been submitted successfully!
	Acknowledgement no is : ACK/B/2021/000229

Step 3.1.6.17: Clicking on back button page will be redirected to the birth & death login page.





Birth Certificate Correction

38

Step 3.1.7.1: User will click on "Birth Certificate Correction" from Birth sub menu of Citizen Services main menu for modifying the birth certificate.

	Department of Health & Family Welfare GOVERNMENT OF WEST BENGAL	Regulatory Framework 🗸 Content 🗸 C	Change Language English v
		How To Apply (User Guide)	Birth <
reportview		Apply For New Registration	Death >
······		Track Application	
91		Download Certificate	
	अत्ता-राणा जया	Child Name Registration	
Enter Captcha Code	Janma-Mrityu Tathya	Delayed Birth Registration	
LOGIN	Janna-Windya Tariya	Birth Certificate Correction	
* Forgot Password?		Birth Certificate Verify	

Step 3.1.7.2: A popup will open where citizen have to enter either the acknowledgement number or mobile number or certificate number.

Department of Health & Family Welfare Commerced Trict Legal	Birth Certificate Correction	X	Citizen Services 🔺 Important Links 🛩
BIRTH & DEATH	Enter any one of the following Enter Mobile No Enter Acknowledgement No		
Registration Portal	Enter Certificate No Get OTP		

Step 3.1.7.3: Citizen will enter either the acknowledgement number or mobile number or certificate number or all and press "Get OTP" button.

Department of Health & Family Welfare Comment of West Rega	Birth Certificate Co	prrection		X	Citizen Services 4	 Important Links ~
BIRTH & DEATH	Enter any one of the fol	lowing 8697615902	Enter Acknowledgement No	ACK/B/2021/000186		
Registration Portal	Enter Certificate No	B/2021/000063		K OTP		
ADMINISTRATIVE LOGIN						

Step 3.1.7.4: OTP will be sent to registered mobile number of citizens.

Dopartment of Health & Family Welfare Generated of West Bengal	Birth Certificate C	orrection			X	Cilizen S. Done. A Important Links V V OTP Sent To Your Register Mobile
1.~ 입 유 년 부 산 10.~	Enter any one of the fo	llowing				Number.
BIRTH & DEATH	Enter Mobile No	8697615902	Enter Acknowledgement No	ACK/B/2021/000186		
Registration Portal	Enter Certificate No	B/2021/000063	Reser	nd OTP		FOR
ADMINISTRATIVE LOGIN	Enter OTP		Submit OT	P Cancel		
					6	

Step 3.1.7.5: OTP will be sent to registered mobile number of citizens.

Bopartment of Health 5. Family Welfare Covenances of West Reput	Birth Certificate Co	prrection			X	Citizen Services 🔺	Important Links 🗸
14 방 난 귀 수 입 양 14	Enter any one of the fo	llowing					요한맞앉성
BIRTH & DEATH	Enter Mobile No	8697615902	Enter Acknowledgement No	ACK/B/2021/000186			
Registration Portal	Enter Certificate No	B/2021/000063	Resen	d OTP			
ADMINISTRATIVE LOGIN	Enter OTP	7781	Submit OTP	Cancel			
						-	

Step 3.1.7.6: Existing birth certificate details will be populated.

Department of Health & Family Welfare Generated of Wird Regal	Birth Certificate Co	rrection				X	Citizen Services 🗸 Important Links 🗸
BIRTH & DEATH	Enter any one of the fol Enter Mobile No	owing	Enter Acknowledg	ement No	ACK/B/2021/000111		
Registration Portal	Enter Certificate No			Resen	d OTP		
ADMINISTRATIVE LOGIN	Enter OTP	8035		Submit OTP	Cancel		
Ueer login name Q	Child Name	Child D.O.B	Acknowledgement	Certificate			
	BabyofTara	14/08/2021	ACK/B/2021/000111	B/2021/000	Apply		

Step 3.1.7.7: Citizen will click on apply button for modifying the existing certificate details.

Department of Health & Family Welfare Gerenet of Wei Bega	Birth Certificate Co	rrection			X	• Citizen Services • Important Links •
BIRTH & DEATH Registration Portal ADMINISTRATIVE LOGIN	Enter any one of the follo	owing	Enter Acknowledgem	ient No	ACK/B/2021/000111	
	Enter Certificate No Enter OTP	8035		Resend C	Cancel	
Ver bair name 8	Child Name	Child D.O.B	Acknowledgement	Certificate		
	BabyofTara	14/08/2021	ACK/B/2021/000111	в/2021/00004	16 Apply	

Step 3.1.7.8: Existing birth certificate application will open for modification but only name of the baby cannot be changed.

Child Name BabyofTara	Gender / লিঙ্গ* Male	~	Date Of Birth (dd/mm/yyyy)* 14/08/2021			
Nother's Information						
First Name * Fara	Middle Name	Last Name Das	Type of ID Proof * Aadhaar	~	ID Proof Number * 478948795664	
Upload ID Proof * (should not exceed 50kb) Choose File No file chosen	View					
ather's Information						
First Name jankar	Middle Name	Last Name Das	Type of ID Proof Aadhaar	~	ID Proof Number 879874105648	_
Upload ID Proof (should not exceed 50kb) Choose File No file chosen	View	7				



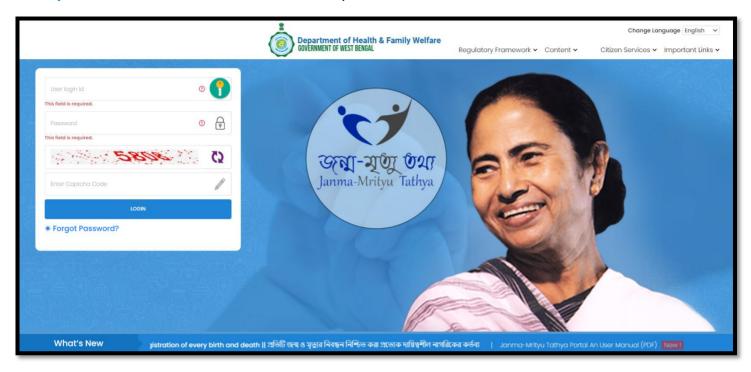
Step 3.1.7.9: After modification citizen will press submit button.

Child Name BabyofTara		Gender / লিঙ্গ• Male		~	Date Of Birth (dd/ 14/08/2021	'mm/yyyy)*				
Mother's Information										
First Name * Tara		Middle Name		Last Name Das		Type of ID Proof * Aadhaar	~	ID Proof Number * 478948795664		
Upload ID Proof * (should not exceed ! Choose File No file chosen	50kb)	[View							
Father's Information										
First Name Sankar		Middle Name		Last Name Das		Type of ID Proof Aadhaar	~	ID Proof Number 879874105648		
Upload ID Proof (should not exceed 50 Choose File No file chosen			View							
Address of parents at the time of Bir Bldg.No & Name 18, Test Test Road	House No.		Street/Lane 18, Test Test Road		Locality/Post Offic	æ	Pin 700107		State * West Bengal	~
District * North 24 Parganas	Urban/Rural * Municipality	~	Block/Municipality BIDHAN NAGAR	• MUNICIPAL CORP	ORATION	Village/Town * BIDHANNAGAR	~			
Permanent Address of Parents										
Please check if permanent address i	is same as above add	ress.			🖸 In India 🛛 🔾	Outside India				
Bldg.No & Name 18, Test Test Road	House No. 2		Street/Lane 18, Test Test Road		Locality/Post Offic PO		Pin 700107		State * West Bengal	~
District *	Urban/Rural *	~	Block/Municipality	•		Village/Town*	~			

Step 3.1.7.10: Clicking on submit button, a pop will arise for confirming the submission. Citizen will click on ok button. Birth certificate modification will be successful.

Mother's Information First Name * Tara Upload ID Proof * (should not exceed 50kb) Choose File No file chosen Father's Information Eist Name	Male Middle Name	View	Last Name Das	14/08/2021	Type of ID Proof * Aadhaar	 ✓ ✓ 	ID Proof Number * 478948795664		~
Tara V Internet Solido Choose File No file chosen Father's Information First Name Sankar V Internet Solido Choose File No file chosen Internet Solido Choose File No file choosen Internet Solido Choosen	Middle Name	View		~		~ ~			~
Choose File No file chosen Father's Information First Name Sankar	[View							
First Name Sankar									
Upload ID Proof (should not exceed 50kb)	Middle Name	Successfu	Last Name		Type of ID Proof	~	ID Proof Number 879874105648	~	
Choose File No file chosen		Data saved su							
Address of parents at the time of Birth of the Child					ок				
Bldg.No & Name House No. 18, Test Test Road 2		Street/Lane 18, Test Test Road	d	Locality/Post Offi PO	ice	Pin 700107	×	State * West Bengal	~ ~

Step 3.1.7.11: Clicking on ok button page will be redirected to the login page of Birth & Death registration..



Step 3.1.7.11: After modification citizen will press submit button.



Citizen Services: Death

Step 3: Citizen can click on Citizen Services which open the submenu with the following "Birth" and "Death"



Step 3.2.1: User will next select Death submenu from "Citizen Services" which will open another dropdown with the following "How To Apply (User Guide)", "Apply For New Registration", "Track Application", "Download Certificate", "Delayed Death Registration" and "Death Certificate Correction"





How To Apply (User Guide) **Step 3.2.1.1:** User will click on "How to Apply (User Guide)" from Death sub menu of Citizen Services main menu.



Step 3.2.1.2: User will be redirected to the User manual of citizen. User can download or view the application procedure for their better understanding about the application.



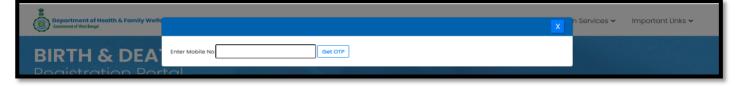
Apply For New Registration



Step 3.2.2.1: User will click on "Apply For New Registration" from Death sub menu of Citizen Services main menu.

			Department of Health & Family Welfare	Regulatory Frame	ework 🗸 Content 🗸		nguage English 🗸
	일은 동안 난 듯 한 영양지입					Birth >	
à	reportview			Но	ow To Apply (User Guide)	Death <	
		P		Ар	pply For New Registration		SH.
	07@ /	C 5		Tro	ack Application		
20		NK	பலி நிரட்டாகல்	Do	ownload Certificate		

Step 3.2.2.2: A popup will open where citizen must register themselves with mobile number



Step 3.2.2.3: Citizen will enter their mobile number for required death registration

Covernment of Health & Family Welfor	x n Services 🗸	Important Links 🗸
BIRTH & DEA		

Step 3.2.2.4: After verifying the mobile number an OTP will be send to the same mobile number

Covernment of Health & Family Welfd		×V	Done: V Important Links V OTP sent to your mobile number
BIRTH & DEA Registration Por	False OTD Culture to OTD		

Step 3.2.2.5: Citizen will enter the received OTP and press submit button. If the OTP is not received by citizen, they can send again by clicking resend OTP

Covernment of Health & Family Welld	X	n Services 🗸 Important Links 🗸
BIRTH & DEA Registration Por		



Step 3.2.2.6: After successful OTP submission death Registration form will be appeared

Department of Health & Family Welfare Covernment of West Bengal	Department of Health & Family Welfare Government of Wast Begal									
Death Registra	tion									
Reporting Date /\$ভিবেদনের তারিখ * 27/08/2021	Mobile # for future Communication /মোধাইল নম্বন্ন # ভা 8697615902	বিষ্যতের যোগাযোগের জন্য *								
Applicant's Relationship with Deceased / মৃত ব্যক্তির ২ Select	াথে জাবেদনকারীর সম্পর্ক *									
Information of the deceased / মৃতের তথ্য										
Date Of Death / মৃত্যুর তারিখ *	Gender / নিঙ্গ * 🗸 🗸	Age (Year/Month) * Select	~	Age / বয়স *						
First Name / প্রথম নাম *	Middle Name / নামের মধ্যাংশ	Last Name / নামের শেষাংশ		Type of ID Proof Select	~					

Step 3.2.2.7: Applicant will first select their relationship with the deceased person.

Department of Health & Family Welfare	tion		
Reporting Date /প্রতিবেদদেল তারিখ * 29/08/2021	Mobile # for future Communication /মোবাইল সম্বন্ন # ভবিষাবে 8697615902	त स्थाशास्थार्थत खस्माः *	
Applicant's Relationship with Deceased / মৃত ব্যক্তির স Select	থে আবেদনকারীর সম্পর্ক *		
Select Father Mother			
Spouse Others	Gender / HM	Age (Year/Month) *	

Step 3.2.2.8: After selecting relationship with the deceased person, they will enter the information of the deceased person. They will select date of death, gender and choose age in hours, days, month or year.

Information of the deceased / মৃতের তথ্য			
Date Of Death / মৃত্যুর তারিখ * 28/08/2021	Gender / নিঙ্গ * Male 🗸 🗸 🗸	Age (Year/Month) * Years	Age / বয়স *
First Name / প্রথম নাম *	Middle Name / নামের মধ্যাংশ	Select Hours Days Months	Type of ID Proof Select
ID Proof Number	Upload ID Proof (should not exceed 50kb) Choose File No file chosen	Years	

Step 3.2.2.9: After choosing age of deceased, they will enter name and type of ID proof (Adhar, EPIC, Khadya Sathi).

Information of the deceased / মৃতের তথ্য						
Date Of Death / মৃত্যুর তারিখ * 28/08/2021	Gender / লিঙ্গ * Male	 ✓ 	Age (Year/Month) * Years	 ✓ 	Age / বয়স * 45	~
First Name / প্রথম নাম * Sushant	Middle Name / নামের মধ্যাংশ Singh	~	Last Name / নামের শেষাংশ Rajput	~	Type of ID Proof * Aadhaar	~
ID Proof Number *	Upload ID Proof * (should not exceed 50kb) Choose File No file chosen				Select Aadhaar EPIC Khadya Sathi	

Step 3.2.2.10: After selecting type of ID proof, they will enter ID number and scan copy of the ID proof which must be between 50 KB size. Next, they will select place of death.

Information of the deceased / মৃতের তথ্য						
Date Of Death / মৃত্যুর তারিখ * 28/08/2021	Gender / নিঙ্গ * Male	✓	Age (Year/Month) * Years	√ ~	Age / বয়স * 45	~
First Name / প্রথম ন্যায় * Sushant	Middle Name / নামের মধ্যাংশ Singh	~	Last Name / নামের শেষাংশ Rajput	~	Type of ID Proof * Aadhaar	✓ ~
ID Proof Number * 745125874965	Upload ID Proof,* (should not exceed 50kb) Choose File demo.pdf		~			
Place of Death / মৃত্যুবরণ এর স্থান						
Place of death / মৃত্যুবরণ এর স্থান * Select 🗸 🗸	State / রাজ্য * Select	~	District / জেলা * Select	~	Urban/Rural /গ্রামীণ/শহুরে * Select	~
Select Hospital Home Others	Gram Panchayat /গ্রাম পঞ্চায়েত * Select	~				

Step 3.2.2.11: After selecting place of death they will enter other information of the place.

Place of Death / মৃত্যুবরণ এর স্থান						
Place of death / মৃত্যুবরণ এর ছান * Home	~	Gram Panchayat /গ্রাম পঞ্চায়েত * KANKALITALA	~	Village/Town /গ্রাম/শহর ÅDITYAPUR	Pin /পিন নং * 732303	

Step 3.2.2.12: After selecting place of death, they will enter mother, father and spouse details of the deceased person.

~					kr@test.com	
	Type of ID Proof / আইডি গ্রুফের ধরন Aadhaar	 ✓ 	ID Proof Number / আইডি প্রুফ নম্বর 478948795664			
exceed 50kb)	~					
~	Middle Name / নামের মধ্যাংশ Singh	~	Last Name / নামের শেষাংশ Rajput	~	Email Id / ইমেইল tr@test.com	~
~	Type of ID Proof / আইডি গ্রুফের ধরন Aadhaar	 ✓ 	ID Proof Number / আইডি প্রুফ নম্বর 879874105648		Upload ID Proof / আপলোড আইডি প্রুফ Choose File demo.pdf	~
~	Middle Name / নামের মধ্যাংশ Singh	~	Last Name / নামের শেষাংশ* Rajput	~	Email Id / ইমেইল ns@test.com	~
~	Type of ID Proof / আইডি প্রেফের ধরন* Aadhaar	 ✓ 	ID Proof Number / আইডি প্রুফ নম্বর* 741587496532			
t	× × ×	Singh Type of ID Proof / আইডি গ্রেকের ধরন Aadhaar Middle Name / নামের মধ্যাংশ Singh Type of ID Proof / আইডি গ্রেকের ধরন*	Singh Type of ID Proof / আইন্ডি প্রথকের ধরন Aadhaar Middle Name / নামের মধ্যাংশ Singh Type of ID Proof / আইন্ডি প্রথকের ধরন*	Singh Call Mainly Registrick (Registrick) Type of ID Proof / আইউি প্রেকের ধরন ID Proof Number / আইউি প্রেকে নম্বর Middle Name / নামের মন্যাংশ Last Name / নামের লেয়ংশ" Singh Last Name / নামের লেয়ংশ" Type of ID Proof / আইউি প্রেকের ধরন" ID Proof Number / আইউি প্রেক নম্বর	Singh Rajput Type of ID Proof / আইডি প্রথমের ধরন ID Proof Number / আইডি প্রথম নম্বর Aadhaar Singh Middle Name / নামের মধ্যাংশ Last Name / নামের শেষাংশ* Singh Last Name / নামের শেষাংশ* Type of ID Proof / আইডি প্রথমের ধরন* ID Proof Number / আইডি প্রথম নম্বর*	Singh Bajut tr@test.com Type of ID Proof / আইতি প্ৰথম্ব হবন ID Proof Number / আইতি প্ৰথম্ব নম্বর Upload ID Proof / আন্বন্যাত আইতি প্রথম Middle Name / নামের মধ্যংশ Bajut Email Id / ইমেইন Middle Name / নামের মধ্যংশ Last Name / নামের শেষাংশ Email Id / ইমেইন Type of ID Proof / আইতি প্রথম্ব হবন ID Proof Number / আইতি প্রথম Email Id / ইমেইন

Step 3.2.2.13: After choosing age of deceased, they will enter name and type of ID proof (Adhar, EPIC, Khadya Sathi).

Addre	ess of deceased at the time of dea	ith / মৃত্যুর সময় মৃতের ঠিব	গনা					
_								
BI	ildg.No & Name / বাড়ীর নাম্বার ও নাম		House No / গৃহ নং	Street/Lane / রাস্তা/(লেন নাম		Locality/Post Office / অঞ্চল / পোস্ট অফিস	
12	2 Number		2	12, Test Road			PO	
	tate / রাজ্য * Vest Bengal	District / জেলা * Birbhum	✓ ×	Urban/Rural /গ্রামীণ Block	। শহুরে *	 ✓ 	Block/Municipality / ব্লক/পৌরসভা * BOLPUR SRINIKETAN	 ✓ ✓
	iram Panchayat / গ্রাম পঞ্চায়েত * ANKALITALA	✓ ×	Village/Town / গ্রাম / শহর * BENGUTIA	✓ ~	Pin /পিন নং 731211			
Perma	anent Address of the deceased / 3	মৃতের স্থায়ী ঠিকানা						
	Please check if Permanent add	ress is same as above ad	dress. / চেক করুন স্থায়ী ঠিকানা উপরের ঠি	কানার মত কিনা।				
В	lldg.No & Name / বাড়ীর নাম্বার ৩	৬ নাম	House No / গৃহ নং	Street/Lane / রাব	ঙা/লেন নাম		Locality/Post Office / অঞ্চল / পোস্ট অফিস	
	itate / রাজ্য * -Select	District / एख़ना * Select	~	Urban/Rural / গ্রামীণ Select	ণ শহুরে *	~	Biock/Municipality / ব্লক/পৌরসভা * Select	~

Step 3.2.2.14: Clicking on check box permanent address details are auto populated accordingly. If the informant address details are also same, then they will again click on the check box which populates the address details of informant. Applicant will enter the name, designation and employee ID of the informant.

Bidg.No & Name / বাড়ীর মায়ার ও 12 Number State / রাজ্যা * West Bengal Gram Panchayat / গ্রাম পঞ্চায়েত	শাম ~	District / एडला * Birbhum	House No / গৃহ নং 2	~	Street/Lane / রাস্তা 12. Test Road Urban/Rural / গ্রামি		PO	/ অঞ্চল / পোস্ট অফিস	
State / রাজ্য * West Bengal	~			~			PO		
West Bengal	~			~	Helener (Durret / 605				
Gram Panchayat / গ্রাম পঞ্চায়েত				Ť	Block	শি শহুরে *	Block/Municipality / BOLPUR SRINIKET		
ANKALITALA		~	Village/Town / গ্রাস BENGUTIA	ম / শহর *	~	Pin / পিন নং 731211			
মাতার শাম Rita Begam	~	Designation / উপাধি Asha	✓ 	Employee ld / কর্মা 121211	ারী আইডি 🗸	Bidg.No & Name / বাড়ীর শাস্বার উন্ময় 12 Number	House No/গৃহ নং 2		Street/Lane/ রান্তা/লেন নাম 12, Test Road
Locality/Post Office / অঞ্চল / প্ৰোস্ট আফিস PO									
	~	District / राजना	~	Urban/Rural / গ্রামী	ণ শহুরে	Block/Municipality / ব্লুক/পৌরসভা	~	Gram Panchayat / නූ	/মে পঞ্চায়েত
State / রাজ্য		Birbhum	Ť	Block	Ť	BOLPUR SRINIKETAN	*	KANKALITALA	
State / ज़ाला West Bengal									
Informants Name / সংবাদ মাজার মাম Rita Begam	address i	Designation / উপাধি		Employee ld / কৰ্মচ	ারী আইডি		House No / গৃহ নং		

Step 3.2.2.15: Next, they will enter religion and occupation of the deceased and upload the death & burial certificate.

Statistical Information			
Information of the Deceased / মৃতের তথ্য			
Religion / शर्म * Hindu	Occupation / পেশা * Clerk	 ✓ 	
Remarks			
Remarks COVID death Upload Documents			✓ //
Upload Death Certificate issued by attending doctor * (50kb only) Choose File demo.pdf Upload Cremation / Burial Certificate * (should not exceed 50kb)	~		
Choose File demo.pdf	~		
		Submit	

Step 3.2.2.16: Clicking on submit button a popup arises to confirm the submission. Applicant will press ok button.

- rease encount mormanic address is sume as remainent address 7	40.81.75.47:4043 Says	191 · · · · ·
Informants Name / সংবাদ Designation / উপাধি রাজের্নাম রিজের্জা রাজের্বাম রিজের্বাম Asha Locality/Post Office / জঞ্চল / প্রেট অফিস PO	Are you sure you want to submit?	se No / গৃহ নং Street/Lane/ রান্তা/লেন নাম 12, Test Road

Step 3.2.2.17: The death information of the deceased person will be submitted successfully.

© Department of Health & Family Welfare Death Registration	Done. ✓ Acknowledgement no is :ACK/D/2021/000136
Your application has been submitted successfully!	
Acknowledgement no is :ACK/D/2021/000136 Go Back	

Step 3.2.2.18: An acknowledgement number generated for the same. They will press back button.

Bepartment of Health & Family Welfare Consent of Health Registration	edgement no is 1021/000136
Your application has been submitted successfully!	
Acknowledgement no is :ACK/D/2021/000136	

Step 3.2.2.19: Clicking on back button page will be redirected to the birth & death login page.



Track Application



Step 3.2.3.1: User will click on "Track Application" from Death sub menu of Citizen Services main menu.

		Department of Health & Family Welfare GOVERNMENT OF WEST BENGAL	Regulatory F	ramework 🗸 Content 🗸		Important Links 🔺
기기 502 154 것은 197 201 위 					Birth >	
reportview				How To Apply (User Guide)	Death <	
	ð			Apply For New Registration		
010	73		and the second	Track Application		
	CR	மாற் மிரட்டாண்		Download Certificate		
Enter Captoha Code		Janma-Mrityu Tathya		Delayed Death Registration		

Step 3.2.3.2: A popup will open where citizen have to enter the acknowledgement number

Department of Health & Family Welfore Connect of Health & Family Welfore		X	Framework ~	c Citizen Services 🛩	hange Language English 👻 Important Links 🛩
	Enter Acknowledgement No	Submit			

Step 3.2.3.3: Citizen will enter the acknowledgement number and press submit button.

Department of Health & Family Welfare			Framework	Change Language English v k v Citizen Services v Important Links v
	Enter Acknowledgement No	ACK/D/2021/000136	Submit	

Step 3.2.3.4: Clicking on the submit button the current status of the application will be visible for citizen.

Department of Health & Family Welfare			X	Framework 🛩	c Citizen Services 🗸	hange Language English 🔍 Important Links 🗸
	Enter Acknowledgement No	ACK/D/2021/000136	Submit			
	Current Status : Application Submittee					
DIDTILO DEATH						



Download Certificate

Step 3.2.4.1: User will click on "Download Certificate" from Death sub menu of Citizen Services main menu for downloading certificate.



Step 3.2.4.2: A popup will open where citizen have to enter the acknowledgement number

Department of Health & Family Welfare			X	ramework 🗸	Ch Citizen Services 🗸	iange Language English Important Links 🗸	•
	Enter Acknowledgement No	Submit					

Step 3.2.4.3: Citizen will enter the acknowledgement number and press submit button.

Department of Health & Family Welfare				Framework ~	c Citizen Services ~	hange Language English 👻 Important Links 🗸
	Enter Acknowledgement No	ACK/D/2021/000081	Submit			

Step 3.2.4.4: Download link will appear for downloading the required birth certificate

Department of Health & Family Welfare Comment of Health & Family Welfare	Change Language English v Framework v Citizen Services v Important Links v
	Enter Acknowledgement No ACK/D/2021/000081 Submit
BIRTH & DEATH	Current Status : Crean



Bepartment of Health & Family Welfare			X	Framework 🗸	Citizen Services 🗸	Change Language English 🚽 Important Links 🗸
	Enter Acknowledgement No	ACK/D/2021/000081	Submit			
	Current Status : (Approved)	Download 🛓				
BIRTH & DEATH						

		Ó	
	00115	NMENT OF WEST BENGAL	
	DEPARTMENT (DF HEALTH AND FAMILY WELFARE PANCHAYAT KANKALITALA	
		EATH CERTIFICATE	
(ISSUED UNDER SECTION 12/17 OF BIRTHS & DEATHS RULES 2000.)	THE REGISTRATION OF BIRTH	S & DEATHS ACT, 1969 AND RULE 8/13	OF THE WEST BENGAL REGISTRATION OF
THIS IS TO CERTIFY THAT THE FOL GRAMA PANCHAYAT KANKALITALA	OWING INFORMATION HAS BE OF BLOCK MUNICIPALITY BOL	EEN TAKEN FROM THE ORIGINAL RECO PUR SRINIKETAN OF DISTRICT BIRBH.	ORD OF DEATH WHICH IS THE REGISTER FOR JM OF STATE WEST BENGAL INDIA.
		THE WAR	
NAME OF DECEASED :	Pushpita Des Pal	Canal BEX :	Fernale
DATE OF DEATH :	28/07/2021	PLACE OF DEATH :	BOLPUR SRINIKETAN, Birbhum, KANKALITALA, ADITYAPUR, West Bengal - 732303
AGE OF DECEASED	55 YEARS	NAME OF SPOLISE	
SPOUSE IDENTITY PROOF.	. 15	as In	
NAME OF MOTHER :	Runii Mondal	NAME OF FATHER	Gourab Mondail
MOTHER'S IDENTITY PROOF.	EPIC-DVD 2345	FATHER'S IDENTITY PROOF.	EPIC-87565434563
ADDRESS OF THE DECEASED AT THE TIME OF DEATH :	Ghettore HouseNo -HO 123, StreetLane -Labpur, Local Lebpur LABPURBlock, Dist- Birbhum, West Bengel -731303		Charltone, HouseNo: HO 123, StreetLane- Latyour, Locality - Latyour, LABPUR Block, Dist - Birthum, West Bengal-731303
REDISTRATION NO	0120214000014	DATE OF REGISTRATION	17/08/2021
REMARKS (IF ANY)	10 En	SCHER /S	<u>7/</u>
DATE OF ISSUE	17/08/2021	IBBUING AUTHORITY	
	LUULT .	man	
UPDATED ON	2021-08-17 23:10 55	BUR-RECISTRAR (BERTH & DE/ GRAMA PANCHAVAT KANKAL	ATH) TALA
		OUTED OFMEDIATED CONTROLMENT	
	THE GOVT. OF INDIA VIDE CIR	PUTER GENERATED CERTIFICATE.* CULAR NO. 1/12/2014-VS(CRB) DATED : A VALID LEGAL DOUCMENT FOR ALL I	
	TENSURE DECUST	RATION OF EVERY BIRTH AND DEATH	

	•	
	Rank over 3 🛆 Sales Person 😑	
	81%	
	90%	
	112%	
	83%	
	9%	
	91%	_
	138%	
	154%	
	137%	
	50%	- 1
	6% 57%	
	59%	
	95%	
	43%	
- 134	108%	
	99%	
- Carlon	36%	
	110%	
Bert Palat	63%	

Delayed Death Registration

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Step 3.2.5.1: User will click on "Delayed Death Registration" from Death sub menu of Citizen Services main menu..

	Department of Health & Eamily Welfare		Change Language English 🗸
	Oppartment of Health & Family Welfare	Regulatory Framework 🗸 Content 🗸	Citizen Services 🔺 Important Links 🔺
			Birth >
reportview		How To Apply (User Guide)	Death <
······		Apply For New Registration	
5 01		Track Application	
	अत्ता-राणा ७२ग	Download Certificate	
Enter Captcha Code	Janma-Mrityu Tathya	Delayed Death Registration	
LOGIN	Janna nariya	Death Certificate Correction	
* Forgot Password?		Death Certificate Verify	

Step 3.2.5.2: A popup will open where citizen must register themselves with mobile number for delayed death registration

Department of Health & Family Welfare Comment of West Bogal	X	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Mobile No		5 0 5 6 6 5 0 6 6

Step 3.2.5.3: Citizen will enter their mobile number for required delayed death registration.

Department of Health & Family Welfare Gwennett of Weis Benjal	×	Citizen Services 🗸	Important Links 🗸
BIRTH & DEATH	Enter Mobile No 8697615111 Get OTP		9.00 H. R. C.

Step 3.2.5.4: : After verifying the mobile number an OTP will be send to the registered mobile number

Department of Health & Family Welfare	X	Cilizen S Done. V Important Links V OTP sent to your mobile number
BIRTH & DEATH Registration Portal	Enter Mobile No 8697615111 Resend OTP Enter OTP Submit OTP	

Step 3.2.5.5: Citizen will enter the received OTP and press submit button. If the OTP is not received by citizen, they can send again by clicking resend OTP

Department of Health & Family Welfare			x	• Citizen Services •	Important Links 🗸
BIRTH & DEATH	8697615 ₁₁₁ 1254	Resend OTP			9 9 9 9 9 8 9 9 9 9 8

Step 3.2.5.6: After successful OTP submission delayed death registration form will be appeared. Citizen will first select applicant's relationship with deceased person

Death Registra	tion				
Reporting Date /এতিবেদনের তারিখ * 27/08/2021	Mobile # for future Communic 8013624013	ation /মোবাইল মম্বর # ভবি	ষ্যতের যোগাযোগের জন্য *	~	
Applicant's Relationship with Deceased / মৃত যাক্তির Others	সাথে আবেদনকারীর সম্পর্ক *	√ ~	Name of Applicant / আবেদনকারী	র নাম*	
Type of ID Proof / জাইডি প্রুজের ধরন* Select	V ID Numb	per Of Applicant / আ	বদনকারীর আইডি নম্বর*		Upload ID Proof * (Not exceed 50kb) Choose File No file chosen
Information of the deceased / মৃতের তথ্য Date Of Death / মৃত্যুর তারিখ * 03/08/2021	Gender / লিঙ্গ * Select	~	Age (Year/Month) * Select	~	Age / বয়স *
First Name / প্রথম নাম *	Middle Name / নামের মধ্য	হিশ	Last Name / নামের শেষাংশ		Type of ID Proof Select
ID Proof Number	Upload ID Proof (should not ex Choose File No file cho				

Step 3.2.5.7: After filling the applicant's information, they will enter deceased person information

	Applicant's Relationship with Deceased / মৃত ব্যক্তির সাথে আবেদনকারীর সম্পর্ক * Others				 	Name of Applicant / আবেদনকারীর নাম° 🗸 🗸 Ram		~		
,	Type of ID Proof / আইডি পৃৰুক্ষের ধরন* EPIC		 	ID Number Of Applie 12345678	cant / আবেদনকা	রীর আইডি নম্বর*		~	Upload ID Proof * (Not exceed 50 Choose File 369px-Chinn	
Inf	ormation of the deceased / মৃতের তথ্য									
	Date Of Death / মৃত্যুর তারিখ * 03/08/2021		Gender / লিঙ্গ * Male		 	Age (Year/M Years	onth) *	 	Age / বয়স * 54	
	First Name / প্রথম নাম * Rajib	~	Middle Name /	/ নামের মধ্যাংশ		Last Name / নামের শেষাংশ Das		~	Type of ID Proof * EPIC	
	ID Proof Number* 65498712	~	Upload ID Proof Choose File	* (should not exceed 50) 369px-Chinnasamy						
Pla	ice of Death / মৃত্যুবরণ এর স্থান						7			

Step 3.2.5.8: After selecting deceased person information they will enter the place of death of the deceased person

Place of Death / মৃত্যুবরণ এর স্থান						
Place of death / মৃত্যুবরণ এর ছান * Home 	*	Gram Panchayat /গ্রাম পঞ্চায়েত * KANKALITALA	*	Village/Town /গ্রাম/শহর ADITYAPUR	Pin /পিন নং * 732303	

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Step 3.2.5.9: After selecting place of death, they will enter mother, father and spouse details of the deceased person

Mother's Information / মাতার তথ্য			
First Name / প্রথম নাম 🗸 🗸	Middle Name / নামের মধ্যাংশ	Last Name / নামের শেষাংশ 🗸 🗸	Email Id / ইমেইল
Mobile No. / মোবাইল	Type of ID Proof / আইডি পৃকফের ধরন Select	ID Proof Number / আইডি ণুরুফ নম্বর	
Upload ID Proof /আপলোড আইডি পৃরুক্ষ (should not exce Choose File No file chosen Father's Information / পিতার তথ্য	ed 50kb)		
Tadici 3 momadon / Freigie G			
First Name / প্রথম নাম	Middle Name / নামের মধ্যাংশ	Last Name / নামের শেষাংশ	Email Id / ইমেইল
Mobile No / মোবাইল	Type of ID Proof / আইডি পৃরুফের ধরন Select	ID Proof Number / আইডি পৃরুফ নম্বর	Upload ID Proof / জাপলোড জাইডি পৃরুষ্ণ Choose File No file chosen
Spouse Information / দাম্পত্যের তথ্য			
First Name / নাম Sima	Middle Name / নামের মধ্যাংশ	Last Name / নামের পেমাংশ Das	Email Id / ইমেইল
Mobile No / মোবাইল	Type of ID Proof / আইডি পৃকক্ষের ধরন Select	ID Proof Number / আইডি পুরুফ নম্বর	
Upload ID Proof / আপলোড আইডি পৃৰুষ্ণ (should not exc Choose File No file chosen	red 50kb)		Activate Windows Go to PC settings to active

Step 3.2.5.10: Next applicant will enter the address of the deceased person at the time of death. If the permanent address is same at the time of death, they will click on check box. Clicking on check box permanent address details are auto populated accordingly

Address of deceased at the time of de	ath / মৃত্যুর সময় মৃ	তর ঠিকানা					
Bldg.No & Name / বাড়ীর নাম্বার	ও নাম	House No / গৃহ নং		Street/Lane / রাস্তা/লেন নাম		Locality/Post Office / অঞ্চল / পোস্ট অফিস	
State / রাজ্য * West Bengal	District / एडला * Birbhum	~	· ~	Urban/Rural /গ্রামীণ শঙ্করে * Municipality		Block/Municipality / ব্লক/পৌরসভা * MUNICIPALITY SURI	
Village/Town / গ্রাম / শবর * SURI	 	Pin /পিন নং 123456	~				
Permanent Address of the deceased /	মৃতের স্থায়ী ঠিকানা						
Please check if Permanent ad	dress is same as ab	ove address. / চেক কর	হন স্থায়ী ঠিব	চানা উপরের ঠিকানার মত কিনা।			
Bldg.No & Name / বাড়ীর নাম্বার	ও নাম	House No / গৃহ নং		Street/Lane / রাস্তা/লেন নাম		Locality/Post Office / অঞ্চল / পোস্ট অফিস	
State / রাজ্য * West Bengal	District / জেলা * Birbhum		~	Urban/Rural / গ্রামীণ শহ্লরে * Municipality	~	Block/Municipality / ব্লক/পৌরসভা * MUNICIPALITY SURI	~
Village/Town / গ্রাম / শহর * SURI	~	Pin / পিন নং 123456					

Step 3.2.5.11: After selecting deceased person information they will enter the place of death of the deceased person

Step 3.2.5.11: If the informant address details are also same then they will again click on the check box which populates the address details of informant. Applicant will enter the name, designation, and employee ID of the informant. Next, they will enter religion and occupation of the deceased person

Informant Information (Applicable only for death at home or other places) / সংবাদ দাতার তথ্য									
 Please check if Informants add 	dress is same as Pe	manent addres	s. / সংবাদ দাতার দেওয়ার	ৰ ঠিকানা স্থা	য়ী ঠিকানার সাথে একই কিনা অনুগ্রহ ব	করে মিলিয়ে <mark>নিন</mark> এ	এবং চেক বস্কে ক্লিক ক	রুন	
Informants Name / সংবাদ দাতার নাম	Designation / উপ Select	^{दि} ~	Employee Id / কর্মচ আইডি	ারী	Bldg.No & Name / বাড়ীর নাম্বার ও নাম	House No / 5	গ্হ নং	Street/Lane/ রাস্তা/লেন নাম	
Locality/Post Office / অঞ্চল / পোস্ট অফিস									
State / রাজ্য West Bengal	District / জেলা Birbhum	~	Urban/Rural / গ্রামীণ শহরে Municipality	~	Block/Municipality / ব্লক/পৌরসভা MUNICIPALITY SURI	~	Village/Town / গ্রাম SURI	/	
Pin / পিম মং 123456									
Statistical Information									
Information of the Deceased / মৃতের ব	তথ্য								
Religion / খর্ম * Hindu	~ ~	Occupation / (° Clerk	1 mi		~				

Step 3.2.5.12: Next, they will upload the death certificate, burial certificate & payment of challan. After that, they will click on submit button

Jpload Documents	
Upload Death Certificate issued by attending doctor * (50kb only) Choose File 369px-Chinnasamy.jpg	
Upload Cremation / Burial Certificate * (should not exceed 50kb) Choose File 369px-Chinnasamy.jpg	
Upload "Payment of Challan" *(should not exceed 50kb) Choose File 369px-Chinnasamy.jpg	
	Activate Wind Go to PC settings t
Submit	

Step 3.2.5.13: Clicking on submit button a popup arises to confirm the submission. Applicant will press ok button

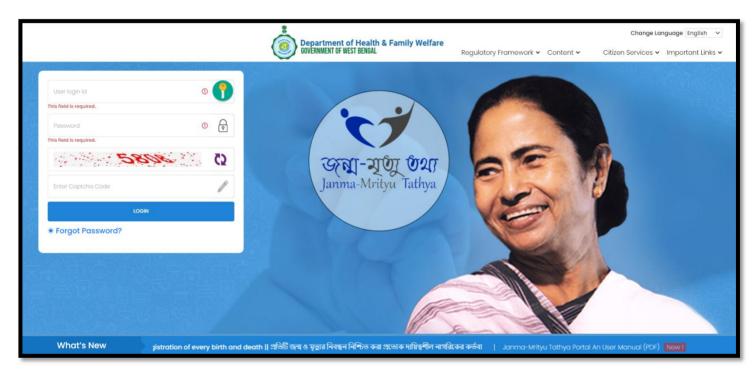
Pin / পিন নং 123456		40.81.75.47:4043 says Are you sure you want to submit?	
Statistical Information		OK	
Information of the Deceased / মৃতের তথ্য			
Religion / বর্ম* Hindu 🗸 🗸 🗸	Occupa Clerk	tion / (")*** 🗸 🗸	

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Step 3.2.5.14: The delayed death information of the deceased person will be submitted successfully. An acknowledgement number generated for the same. They will press back button



Step 3.2.5.15: Clicking on back button page will be redirected to the birth & death login page



Death Certificate Correction



Step 3.2.6.1: User will click on "Death Certificate Correction" from Death sub menu of Citizen Services main menu.

	Department of Health & Family Welfare GOVERNMENT OF WEST BENGAL	Change Language English Regulatory Framework Content Citizen Services Important Lin	
		Birth >	
reportview		How To Apply (User Guide) Death <	
		Apply For New Registration	
972		Track Application	
A THE REPORT OF A CALLER AND	மால் மிட்டான	Download Certificate	
Enter Captcha Code	Janma-Mrityu Tathya	Delayed Death Registration	
LOGIN	Janna nordya nadya	Death Certificate Correction	
* Forgot Password?		Death Certificate Verify	

Step 3.2.6.2: A popup will open where citizen must enter either the acknowledgement number or mobile number or certificate number.

alth & Family Welfare	Death Certificate Cor	rrection		X	Framework 🗸	Ch Citizen Services 🗸
이야 안 있다. 이야 안 있는 이이	Enter any one of the follow	ving	Enter Acknowledgement No			
	Enter Certificate No		Get	t OTP		

Step 3.2.6.3: Citizen will enter either the acknowledgement number or mobile number or certificate number or all and press "Submit OTP" button.

Department of Health & Family Welfare	Death Certificate C	orrection		x	Framework 🗸	Citizen Services 🛩	Change Languaç Important
	Enter any one of the foll Enter Mobile No	owing 8697615902	Enter Acknowledgement No				
	Enter Certificate No		Resend OTP				
BIRTH & DEATH Registration Portal	Enter OTP		Submit OTP Cancel				

Step 3.2.6.4: OTP will be sent to registered mobile number of citizen. Citizen will enter the OTP and press submit OTP button.

Department of Health & Family Welfare Generated WestIngd	Death Certificate Correction	x	Framework ~	Citizen Services 🗸	Change Language English 👻 Important Links 👻
	Enter any one of the following Enter Mobile No 8697615902 Enter Acknowledgement No				
	Enter Certificate No Resent OTP				
BIRTH & DEATH Registration Portal	Enter OTP 3387 Submit OTP Cancel				

Step 3.2.6.5: Existing death certificate details will be populated.

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Common of Health & Family Welfare	Death Certificate	Correction			X	Framework ~	Citizen Services 🛩	Change Language English 👻 Important Links 🗸
	Enter any one of the fo	lowing 8697615902	Enter Acknowledge	ement No	_			
	Enter Certificate No			Resend OTP				
BIRTH & DEATH Registration Portal	Enter OTP	3387		Submit OTP Cancel				
	Deceased Name	Date Of Death	Acknowledgement	Certificate		-		
ADMINISTRATIVE LOGIN	Tara Sankar Dutta	17/08/2021	ACK/D/2021/000106	D/2021/000017	Apply	-		

Step 3.2.6.6: Citizen will click on apply button for modifying the existing death certificate details.

Comment of Hoalth & Family Welfare	Death Certificate Co	prrection			X	Framework 🗸	Citizen Services 🗸	Change Language English 🖌
	Enter any one of the folio	wing 8697615902	Enter Acknowledgem	ent No	_			
	Enter Certificate No			Resend OTP				
BIRTH & DEATH Registration Portal	Enter OTP	3387		Submit OTP Cancel				
	Deceased Name	Date Of Death	Acknowledgement	Certificate		and the		
ADMINISTRATIVE LOGIN	Tara Sankar Dutta	17/08/2021	ACK/D/2021/000106	D/2021/000017	Apply			

Step 3.2.6.7: Existing death certificate application will open for modification.

Date of Death / मुक्रुल खतिय * Gender / मिल्ल * Age (Year/Month.) * Age / बग्न * 17/08/2021 Male * Years 70 First Name / अपम माम * Middle Name / माम माम * Last Name / माम # 70 Tara Sankar Dutta Dutta Type of ID Proof * ID Proof Number * Upload ID Proof * (should not exceed 50kb) View	Male Years 70 אווddle Name / नारमत मधारण Last Name / नारमत (भाषारण	
Tara Sankar Dutta Type of ID Proof * ID Proof Number * Upload ID Proof * (should not exceed \$0kb)		
	Jointal Dutta	
Mother's Information / মাতার তথ্য	on / মাতার তষ্য	
First Name / প্রথম নাম Middle Name / নামের মধ্যাংশ Last Name / নামের শেষাংশ	খম নাম Middle Name / নামের মধ্যাংশ Last Name / নামের শেষাংশ	

Step 3.2.6.8: OTP will be sent to registered mobile number of citizen. Citizen will enter the OTP and press submit OTP button.

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Step 3.2.6.8: Citizen will modify the required changes in the death certificate application, and press submit button..

Information of the deceased / মৃতের তথ্য							
Date Of Death / মৃত্যুর তারিখ • 17/08/2021	Gender / লিঙ্গ * Male	~	Age (Year/Month Years) *	~	Age / বয়স * 70	
First Name / প্রথম নাম * Tara		Middle Name / নামের মধ্যাংশ Sankar			Last Name / নার্য Dutta	মর শেষাংশ	
Type of ID Proof * Aadhaar	ID Proof Number 745125874965	*		(should not exceed No file chosen	d 50kb)	View	
Mother's Information / মাতার তথ্য							
First Name / প্রথম নাম		Middle Name / নামের মধ্যাংশ			Last Name / -	নামের শেষাংশ	
Type of ID Proof / আইডি প্রুফের ধরন Select	~	ID Proof Number / আইডি প্রুফ	নম্বর		/আপলোড আইডি প্র No file chosen	হফ (should not exceed 50kb)	
Father's Information / পিতার তথ্য							
First Name / প্রথম নাম		Middle Name / নামের মধ্যাংশ			Last Name /	নামের শেষাংশ	
Type of ID Proof / আইডি প্রুফের ধরন Select	~	ID Proof Number / আইডি প্রুফ	নম্বর		/ আপলোড আইডি গ্ No file chosen	হক	
Spouse Information / দাম্পত্যের তথ্য							
First Name / নাম Kalyani		Middle Name / নামের মধ্যাংশ			Last Name / নার Dutta	মর শেষাংশ	
Type of ID Proof / আইডি প্রুফের ধরন Aadhaar	~	ID Proof Number / আইডি প্রুফ নম্বর 741587496532					
Upload ID Proof / আপলোড আইডি প্রুফ্ষ (should not Choose File No file chosen	exceed 50kb)						
Address of deceased at the time of death / মৃত্যুর স	ময় মৃতের ঠিকানা						
Bldg.No & Name / বাড়ীর নাম্বার ও নাম 12 Number		House No / গৃহ নং 2			Street/Lane / রা 4, test para	ভা/লেন নাম	
Locality/Post Office / অঞ্চল / পোস্ট অফিস PO		State / রাজ্য • West Bengal	District / জেলা * Birbhum		~	Urban/Rural /গ্রামীণ শহুরে * Municipality	`
Block/Municipality / ব্লক/পৌরসভা * MUNICIPALITY SURI	~	Village/Town / গ্রাম / শহর * SURI	~	Pin /পিন নং 731211			
Permanent Address of the deceased / মৃতের স্থায়ী ঠি	ঠকানা						
Please check if Permanent address is same as abo	ove address. / চেক করুন ৰ						
Bldg.No & Name / বাড়ীর নাম্বার ও নাম 12 Number		House No / গৃহ নং 2			Street/Lane / রা 4, test para	স্তা/লেন নাম	
Locality/Post Office / অঞ্চল / পোস্ট অফিস PO		State / রাজ্য * West Bengal	District / জেলা * Birbhum		~	Urban/Rural / গ্রামীণ শহুরে * Municipality	~
		Village/Town / গ্রাম / শহর *		Pin / পিন নং			

Step 3.2.6.9: Clicking on submit button, a pop will arise for confirming the submission. Citizen will click on ok button. Death certificate modification will be successful.

Bldg.No & Name / বাড়ীর নায়ার ও নাম 12 Number	House No / গৃহ নং 2	Street/Lane / রাজ/েন নাম 4. test para	
Locality/Post Office / অঞ্চল / পোন্ট অফিস PO	state / রাজ্য * District / জেলা * Successfull	Urban/Rural /গ্রামীণ শহরে * Municipality ✓ ✓	
Block/Municipality / ব্লক/পৌরসভা * 🗸 🗸 MUNICIPALITY SURI	Data saved successfully	✓	
Permanent Address of the deceased / মৃতের স্থায়ী ঠিকানা	OK		
💙 Please check if Permanent address is same as above address. / চেক করুন	শ্বায়ী ঠিকানা উপরের ঠিকানার মত কিনা।		
Bldg.No & Name / বাড়ীর নাম্বার ও নাম 12 Number	House No / গৃহ নং 2	Street/Lane / রাজ/লেন নাম 4. test para	

Step 3.2.6.10: Clicking on ok button page will be redirected to the login page of Birth & Death registration..





Important Links

Step 4: User can click on Important Links which open the submenu with the following "Department of Health & Family Welfare" and " CRS Portal"

		Department of Health & Family Welfare GOVERNMENT OF WEST BENGAL	Change Language English Regulatory Framework Content Citizen Services Important Links
reportview	•		Department Of Health & Family Welfare CRS Portal
	P		

Step 4.1.1: User will click on "Department of Health & Family Welfare" from "Important Link" main menu.

			Department of Health & Family Welfare	Change Languag Regulatory Framework • Content • Citizen Services • Imp	
	reportview	•		Department Of Health & Famil CRS Portal	ly Welfare
		P			- Of

Step 4.1.2: User will be redirected to the "Department of Health & Family Welfare" page

GOVERNMENT OF WEST BENGAL Health & Family Welfare Department						
THURSDAY, SEPTEMBER 2, 2021 5:21:06 PM CHECK MAIL RTI GALLERY CONTACT US SITEMAP LOGIN						
HOME ABOUT US OUR VISION & MISSION COVERNANCE SERVICE RULE HEALTH STATISTICS	*IEC Material on Novel Corona Virus* COVID LIVE AUDIO VISUAL	Mamata Banerjee				

Step 4.2.1: User will click on "CRS Portal "from "Important Link" main menu



Step 4.2.2: User will be redirected to the "CRS Portal" page





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